



CMR COLLEGE OF ENGINEERING & TECHNOLOGY (AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade
Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/CANTEEN/AY2017-18/01

Date: 05/05/2017

OFFICE ORDER

The Canteen Committee is constituted with the following members for the academic year 2017-18. It is designed for the welfare of staff and students to have hygienic food along with well maintained canteen services.

The canteen is outsourced to the third party where it is under the continuous supervision of the canteen committee. The committee takes regular suggestions from students and staff to improve the service.

The composition of Canteen Committee is as follows:


S.No	Name of the Faculty/Student	Designation	Department
1	Major Dr V A Narayana	Chairman	Principal
2	Mr R Kiran Kumar	Convener	Administrative officer
3	Mr Ch Shankar Rao, Assoc.Prof	Coordinator	EEE
4	Dr M Venkateswarlu , Assoc.Prof	Member	CIVIL
5	Mr K Rajesh,Asst. Prof	Member	MECH
6	Dr D Vijaya Kumar, Prof	Member	ECE
7	Mr S Siva Skandha, Assoc.Prof	Member	CSE
8	Mr L Ramanjaneyulu, Asst. Prof	Member	MBA
9	Mr Suraj	Student Member	CSE
10	Mr J Sandeep	Student Member	EEE
11	Mr R Sharat Chandra Reddy	Student Member	ECE
12	Mr Hemanth Varma	Student Member	MECH
13	Mr K Saikiran	Student Member	CIVIL
14	Mr B Srikanth	Student Member	MBA


Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Concerned Faculty
7. Students Notice Board


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CMRCET/PRIN/CANTEEN/AY2017-18/CIR/01


Date: 15/05/2017

CIRCULAR

All the canteen committee members are informed to attend the meeting in canteen at 3.00 pm on 17-05-2017.

Agenda of the meeting is

- Accommodation for the students and staff specially during lunch time
- Quality of food being served in the canteen
- Any other point with the permission of chair


Convener

Canteen Committee


Principal

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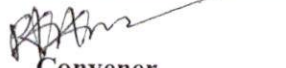
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Canteen Committee

Minutes of the meeting

1. The following points are discussed in the canteen committee meeting held on 17-05-2017 at 3.00 p.m.
2. The Convener welcomed all the committee members & started the meeting.
3. SOP with Objectives, Roles & responsibilities are agreed as per the previous year.
4. The following points are discussed in regard to the canteen issues
 - **Accommodation for the students and staff specially during lunch time**
The point of accommodation for students and staff especially during lunch time is very congestive. This is a very important issue and must be solved amenably. Subsequently, this matter was discussed with higher authorities of the institute, and accordingly a separate dining space was provided.
 - **Quality of food being served in the canteen**
This matter was discussed with canteen contractor. Members pointed out that there many complains about the quality of food served in the canteen.
The canteen contractor assured that he will maintain good quality of food.
The List of Canteen Committee members attended the meeting:

S.No	Name of the Faculty/Student	Designation	Signature
1	Major Dr V A Narayana	Chairman	
2	Mr R Kiran Kumar	Convener	
3	Mr Ch Shankar Rao, Assoc.Prof	Coordinator	
4	Dr M Venkateswarlu , Assoc.Prof	Member	
5	Mr K Rajesh, Asst. Prof	Member	
6	Dr D Vijaya Kumar, Prof	Member	
7	Mr S Siva Skandha, Assoc.Prof	Member	
8	Mr L Ramanjaneyulu, Asst. Prof	Member	
9	Mr Suraj	Student Member	
10	Mr J Sandeep	Student Member	
11	Mr R Sharat Chandra Reddy	Student Member	
12	Mr Hemanth Varma	Student Member	
13	Mr K Saikiran	Student Member	
14	Mr B Srikanth	Student Member	


Convener
Canteen Committee


Principal

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Committee - Strategy Document

A.Y: 2017-18

1. Committee meeting is conducted at the beginning of each academic year.
2. A brief synopsis is given by the committee on the importance of committee.
3. Students are appointed as a members for committee.
4. Students are encouraged to actively participate in the committee activities.
5. Committee has given instructions and suggestions to the students and vendor about implementation of the SOP and change of agenda points.

IQAC Coordinator

Principal

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CMRCET/PRIN/CANTEEN/AY2017-18/CIR/02

Date: 08/02/2018

CIRCULAR

All the canteen committee members are informed to attend the meeting with principal in canteen at 3.00 pm on 10-02-2018.

Agenda of the meeting is

- Change of menu
- Improvements in food quality served in canteen
- Any other point with the permission of chair

Convener

Canteen Committee

Principal

Copy Submitted to: (1)The Secretary Garu – For your kind information Pl.

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Canteen Committee

Minutes of the meeting

The following points are discussed in the canteen committee meeting held on 10-02-2018

- **Change of menu**

Committee members received complaints from students in respect of change in menu. It is brought to the notice of the committee members, that same vegetables are being repeated frequently without change in vegetables.


Contractor has assurance that he will change vegetables and menu. The contractor expressed that rates of few vegetables are expensive and it is becoming financial burden. Also, expressed that some vegetables are not available in the market.


- **Improvements in food quality served in canteen**

The contractor assured that he would improve the food quality, by using all quality items like oil, vegetables, rice, dal ect.

The List of Canteen Committee members attended the meeting:

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Convener
Canteen Committee


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Principal



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Date: 20.03.2018

To,
The IQAC Coordinator
CMRCET

Sub: Annual Report of Canteen Committee for the A.Y:2017-18

Respected Sir,

Canteen committee would like to report you that, the committee implemented the following agenda points for the A.Y: 2017-18.

- Accommodation for the students and staff specially during lunch time
- Quality of food being served in the canteen
- Change of menu
- Improvements in food quality served in canteen

Thanking you,

Convener
Canteen committee

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